



ARIHANT SCHOOL OF PHARMACY & BIO-RESEARCH INSTITUTE

IQAC COMMITTEE (2021-22)

ATTENDANCE RECORD FOR MEETING OF IQAC COMMITTEE

ON 24.07.21

Sr. No.	Name & Organisation	Designation in IQAC	Signature
1	Dr. Ragin Shah Principal, Arihant School of Pharmacy & BRI, Adalaj	Chair person	
2	Mr. Adi Jain Vice-Chairman, Arihant Seva Samiti	Management Representative	
3	Dr. Arti Mohan Professor, Arihant School of Pharmacy & BRI, Adalaj	Co-Ordinator	
4	Dr. Divyakant Patel Associate Professor, Arihant School of Pharmacy & BRI, Adalaj	Member -1 (Faculty)	
5	Dr. Vinay Darji Professor, Arihant School of Pharmacy & BRI, Adalaj	Member-2 (Faculty)	
6	Dr. Sunita Chaudhary Professor, Arihant School of Pharmacy & BRI, Adalaj	Member-3 (Faculty)	
7	Dr. Upendra Patel Professor, Arihant School of Pharmacy & BRI, Adalaj	Member -4 (Faculty)	
8	Dr. Mona Kaushal Associate Professor, Arihant School of Pharmacy & BRI, Adalaj	Member-5 (Faculty)	
9	Mr. Hiren Kadikar Associate Professor, Arihant School of Pharmacy & BRI, Adalaj	Member-6 (Faculty)	
10	Mr. Raj Joshi Administrative officer, Arihant School of Pharmacy & BRI, Adalaj	Administrative Officer	
11	Dr. Dashrath M. Patel Associate Professor, Graduate School of Pharmacy, GTU, Gandhinagar	External Expert-1	
12	Dr. Arpit Patwari Director, PharmACE Research Laboratory	External Expert-2	

Principal



Date: 14.07.21

It is informed to all members of IQAC committee that the meeting of IQAC committee will be held as a part of Academic activity of 2021-22.

The details regarding meeting are as follows:

Venue for Meeting: Conference room

Date: 24/07/2021

Time: 11 am onwards

The meeting has been arranged for below mentioned agenda:

- Welcome address by Co-Ordinator IQAC
- Change of IQAC Co-ordinator from Dr. Vinay Darji to Dr. Arti Mohan
- Action taken report on of the previous IQAC meet conducted on 5/3/21
- Planning for seminar on “Revolutionary Application of 3D– Printing Technology in Pharma and Healthcare system”
- Conduct of Internal Committee meetings
- Planning of Academic activities and extracurricular activities
- Planning of Start up and Entrepreneurial activities.
- Planning Parent teacher meeting
- Planning Industry Institution Interaction
- Planning Guest lecture and alumni talk
- Planning for next phase of NBA work
- Any other agenda from Chair person and members.

Sign of File in-charge

Name & Signature of Members:

1. Dr. Ragin Shah

2. Mr. Adi Jain

3. Dr. Arti Mohan

4. Dr. DivyaKant Patel

5. Dr. Vinay Darji

6. Dr. Sunita Chaudhary

7. Dr. Upendra Patel

8. Dr. Mona Kaushal

9. Mr. Hiren Kadikar

10. Mr. Raj Joshi

11. Dr. Dashrath M. Patel

12. Dr. Arpit Patwari



ARIHANT SCHOOL OF PHARMACY & BIO-RESEARCH INSTITUTE

IQAC COMMITTEE MINUTES OF MEETING

Date: 24.07.21

Offline/ Online The Meeting of IQAC Committee (1st meeting of 2021-22) was held on 24.07.21 at 11 am at Conference hall .

➤ Following Members were Present in the meeting:

- | | |
|-------------------------|---------------------------|
| 1. Dr. Ragin Shah | 7. Dr. Upendra Patel |
| 2. Mr. Adi Jain | 8. Dr. Mona Kaushal |
| 3. Dr. Arti Mohan | 9. Mr. Hiren Kadikar |
| 4. Dr. DivyaKant Patel | 10. Mr. Raj Joshi |
| 5. Dr. Vinay Darji | 11. Dr. Dashrath M. Patel |
| 6. Dr. Sunita Chaudhary | 12. Dr. Arpit Patwari 1. |

During meeting following points were discussed:

At the outset, Hon. Principal sir welcomed all members and the agenda of the meeting was taken up as follow:

- **Change of IQAC Co-ordinator from Dr. Vinay Darji to Dr. Arti Mohan**
- **Welcome address by Co-Ordinator IQAC**
- Hon Principal informed all the members about the change in the co-ordinatorship of IQAC from Dr. Vinay Darji to Dr. Arti Mohan. The newly appointed IQAC coordinator welcomed all the official members of the IQAC board.
- **Action taken report on of the previous IQAC meet conducted on 5/3/21**
- **Review and status of NBA work-** The institute has made progress in this direction with forty percent of the work completed in almost all the NBA criteria.
- **Placement related activities-** The institute had organised Placement workshop for B.Pharm and M.Pharm students in coordination with Saraswati Institute of Pharmaceutical Sciences, Dhanap, Chilod on 24/3/ 21 . 9 companies including Sushen Medicaments' Pvt Ltd, Accuprec Research Lab, mediTab etc. had participated for recruitment. Two students of M.Pharm and 4 students of B.Pharm were placed with package of 1.5 to 2.5 lakhs per annum
- **IAEC meeting:** IAEC meeting was held on 20th March, 2021 (Saturday) at 1:00 pm in conference room of institute premises. Total 7 members were present, amongst which 3 were external members. Total 5 projects were approved including protocol of M.Pharm projects.
- **Fire safety training for teaching and non teaching staff** - The awareness session for staff was held online mode on 9/4/21. Dr Nishith Patel provided detail on several important points including how to operate fire extinguisher. The mock drill was carried out by Mr. Ghanshyam Patel (NSS coordinator) and Dr Vinay Darji.
- **Parent- teacher meet** - For B.Pharm total 119 , M.Pharm 23 and D. Pharm 20 Parents/Students had participated in the parents teachers meet organized on 7/3/21 and were informed about their daughter/

son's study performance, college education systems, student's evaluation system, GTU 100 point activities and activities or seminar organized in college,

- **Start -ups and entrepreneurship development activities,**

Research and placement related activities and future plans of the college.

- **Result analysis of external exams** - The institute has secured good results in the external examination with 97% students in first semester, 64% in third semester and 64% in fifth semester securing First class with distinction.

- Improvement of weak students -

- **Academic and extracurricular activities** - NSS Cell of Institute in association with Prohibition & Excise department, Government of Gujarat organized A one day Poster and Rangoli competition on "Awareness on drug abuse" on 10/3/21 which was followed by awareness talk and short drama. Total 98 students participated with 6 Rangoli and 21 posters

- **Start up and entrepreneur activity** – The Institute along with Rural Development Foundation (RDF), Anand had organised Online Program on “E-Women Entrepreneurship Development Program” for one month sponsored by National Science and Technology Entrepreneurship Development Board from 30th March to 30th April 2021, which mainly focussed on women development entrepreneurship skill in which 30 B. Pharm girl students had participated. Presently the institute boasts of 12 start up projects which are in the different stages of prototype development .

- **Updates regarding the implementation of suggestions and decisions of last IQAC Meeting-**

- As suggested in the last meeting ASPBRI in coordination with Paramedical branch of Swarnim University has established a Research committee comprising of Ayurveda, Homeopathy and Pharmacy faculty in order to promote Research and development activities of the institute.

- The faculty are also being encouraged to apply for grants in various government schemes such as National Initiatives for developing and harnessing Innovations (NIDHI) inclusive TBI (iTBI)

➤ **Agenda for the meeting**

➤ **Planning for seminar on “Revolutionary Application of 3D– Printing Technology in Pharma and Healthcare system”**

Members were informed about the same.

➤ **Conduct of Internal Committee meetings**

The various committees being instructed to plan their meetings within the next months to coincide with the beginning of the session

➤ **Planning of Academic activities and extracurricular activities**

- Planning of Guest lectures and webinars

- Planning of Alumni talks

- Plan to start 3rd Sem B.Pharm classes from next month .

- Plan to start 3rd Sem M.Pharm classes from next month .

- Conduct of Internal Examination as per schedule

➤ **Planning of Start up and Entrepreneurial activities.**

- To plan progress review meeting for the 12 existing start ups

- Organising DST and GUJCOST sponsored etalks

- To plan university organised Orientation program by start up cell for the students of D. Pharm, B. Pharm and M.Pharm students.

➤ **Planning Parent teacher meeting**

Planning Parent teacher meet for the students of D.Pharm, B.Pharm and M.Pharm

➤ **Planning Industry Institution Interaction**

- To make one research team from institute for various research activities between Institute and Industry.

- To follow up the Research and Development Committee.

➤ **Planning Guest lecture and alumni talk**

- To plan lectures of various eminent speakers from the field of Pharmacy and related health allied sciences.

- To invite alumni to give lectures and talks to the present students

➤ **Planning for next phase of NBA work**

Review of NBA work completed

Criteria	Work completed	Work Pending
1	Mission, Vision and PEO finalization and Dissemination	Establish consistency of PEOs with the mission of the Institute
2	Continuous evaluation system in teaching learning. Gap identification in curriculum. Communicate to university for gap.	Initiatives related to Hospital/industry interaction Course file collection and evaluation
3	Cos of all semesters syllabus. CO-PO matrix of passout batches .	CO-PO matrix of remaining pass out batches
4	Newsletter publication.	Result analysis of the 2019-20 Batch Participation in the inter institute events by the students
5	Faculty list finalization for the year 2019-20	Innovation by faculty in Teaching and Learning Faculty participation in faculty development Program/ Training Faculty Research and Development & Consultancy Faculty Appraisal Visiting Faculty
6	Faculty room, Classroom and Laboratory development. Medicinal garden developed	Drug Museum
7	Improvement in Placement and higher studies	Improvement in success Index of students Improvement in API of Final year students Improvement in the quality of students admitted in the program
8	Mentoring System. Established for the year 2019-20, 20 – 21 and 21-22.	Feedback analysis of faculty, facilities, self-learning by online
9	Committee Formation Policy, rules and process of transparency should be on website Audit statement on website Good internet facility	

➤ **Any other agenda from Chair person and Members**

- Conducting of Faculty upgradation sessions for only the faculty members preferably branch wise for staff upgradation/development.
- Faculty encouragement policies- Members were informed that such policies are already being practised in the institute. Recently two faculty members were awarded certificates of appreciation for Research Publications in high impact Journals.
- Making one paper publication/per specialization as a compulsory practice in the organization.
- Formation of an industry institute cell- in which each faculty member can approach a few small scale industries for students projects/internships.

Sign of File in-charge

Sign of Principal